

TRAVEL APPROVAL FORM

Department: Precinct 4 Road & Bridge

Event Name: TAC Legislative Conference

Location: Austin Texas

Event Dates: August 27-30, 2024

Purpose: Required Continuing Education/Certification
 Job Training
 Other: _____

Name of Attendees:

Larry Woolley _____

Court Decision:
This section to be completed by County Judge's Office



March 25, 2024

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

Overnight Travel

- Travel Approval Form
- Registration Information or Confirmation
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:

Larry Woolley



Texas Association of Counties
P.O. Box 2131
Austin, TX 78768
(800) 456-5974

INVOICE

Date	Account #
3/5/2024	239456

Hon. Larry Woolley
Johnson County
Commissioner
4300 E FM 4
Cleburne, TX 76031-9127

Date	Reference	Description	Amount	Credits	Balance
2/20/2024	R353319	WOOLLEY, LARRY, 2024 Legislative Conference	275.00	0.00	275.00

PLEASE REMIT WITH PAYMENT
Make checks payable to Texas Association of Counties

239456
Hon. Larry Woolley
Johnson County
Commissioner
4300 E FM 4
Cleburne, TX 76031-9127

Total Due: 275.00

Amount Enclosed \$ _____

Texas Association of Counties
P.O. Box 2131
Austin, TX 78768

The Fairmont Austin Reservation Confirmation

The Fairmont Austin Team <info@cvent.com>

Tue 2/20/2024 8:39 PM

To:larrywoolley@hotmail.com <larrywoolley@hotmail.com>

Please do not respond to this email. Inquiries should be directed to the specific hotel or please call 1-800-257-7544



RESERVATION



Dear Larry Woolley

Thank you for booking online, your reservation was completed successfully.

Your reservation number is:

PK2RGTWF

Please refer to the reservation details below and visit our hotel links for more information to plan your visit.

Below are your reservation details. If you have any questions please call 1(888) 240-7773

Arriving on Aug 27, 2024
Departing on Aug 30, 2024

Number of Guests: 2, 0

Room Rate:

Date	Guests	Status	Rate
Aug 27, 2024	2	Confirmed	215.00
Aug 28, 2024	2	Confirmed	215.00
Aug 29, 2024	2	Confirmed	215.00
Additional Guest	Rate		
Second Guest	0.00		
Third Guest	30.00		

Children under 18 stay free with an adult in the room.

Room Type: Run of House, 1 King Bed

Totals:

Room:

Date	Guests	Status	Rate
Aug 27, 2024	2	Confirmed	215.00
Aug 28, 2024	2	Confirmed	215.00
Aug 29, 2024	2	Confirmed	215.00
Additional Guest	Rate		
Second Guest	0.00		
Third Guest	30.00		

Children under 18 stay free with an adult in the room.

Extras:

Please note the following taxes are not included into rates:

11.00% City Tax Per Night.

6.00% State Tax Per Night.

State Recovery Fee 0.7% Per night

All taxes and fees are subject to change at any time

Total: 645.00

Add-Ons:

Cancel Policy: Credit Card required to guarantee reservation. Deposit Policy: One night's room and tax deposit to be taken 72 hours prior to arrival. Cancellation Policy: Reservations cancelled within 72 hours of booked arrival will incur one night's room and tax.